



We Treat Kids Better

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## **ELEMENT 2.6, JOINT /CO-SPONSORSHIP**

### **DEFINITION**

ACCME defines joint sponsorship as sponsorship of a CME activity by two or more institution(s) or organization(s) when only one of the institutions or organizations is accredited. CHLA shall be referred to as the “accredited provider” and the requesting non accredited institution(s) or organization(s) shall be referred to as the “non-accredited educational partner.”

ACCME defines co-sponsorship as sponsorship of a “CME activity presented by two or more accredited providers. One accredited provider must take responsibility for the activity.” CHLA shall be referred to as the “accredited provider” and the requesting accredited institution(s) or organization(s) shall be referred to as the “accredited partner”.

### **POLICY STATEMENT**

Children’s Hospital Los Angeles (CHLA) Office of Continuing Medical Education (CME) in the division of Academic Affairs adopts the following policy regarding Joint/Co-Sponsorship, Essential #7 of the [Accreditation Council for Continuing Medical Education \(ACCME\)](#) of CME activities and amends the CME mission Statement to reflect this change:

- Childrens Hospital Los Angeles Office of Continuing Medical Education will be acknowledged as the accredited agency and the primary sponsor of any CME activity thus retaining responsibility for the activity.
- The Office of Continuing Medical Education at Childrens Hospital Los Angeles, as an ACCME accredited sponsor of CME, must integrally participate in the planning and operation of any activity while seeking the final approval of the activity from the CME Committee. No CME credits will be granted for activities advertised (other than Save-the-Date Card) before the CME office has become involved.
- The proposed activity should be consistent with the mission of Childrens Hospital Los Angeles as well as Office of Continuing Medical Education.



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- Childrens Hospital Los Angeles will approve and oversee all aspects (pedagogically, financially, and administratively) with financial and administrative support of the joint sponsor.
- The Childrens Hospital Los Angeles CME Advisory Committee must review and approve any joint-sponsored proposal using the same criteria as that used for all other Childrens Hospital Los Angeles CME accredited services.
- The Childrens Hospital Los Angeles Office of Continuing Medical Education will undertake an evaluation of the activity and report to both the Childrens Hospital Los Angeles CME Committee and the joint-sponsor.
- All proposals must be submitted according to the published Childrens Hospital Los Angeles CME guidelines including timelines for submission and adherence to all Childrens Hospital Los Angeles CME policies and procedures.
- To be considered for CME credit, all activities must have a content designed for physicians and must meet the definition of Category 1 eligible CME as outlined in the [American Medical Association, Physician Recognition Award \(AMA PRA\) CME Guide](#).

A Children's Hospital Los Angeles faculty member must serve on the activity planning committee, complete the CME application, and represent the activity to the CME Committee. The activity must be approved by that faculty member's department chair and/or division chief as a departmentally "hosted" activity. The department will be liable for the content of the activity, reviewing and approving all speakers, topics, materials, commercial support plans and undertake financial responsibility if the joint-sponsor is unable to do so.

### **APPROVALS:**

#### **Continuing Medical Education Committee**

This policy was re-approved by the Continuing Medical Education Committee at Childrens Hospital Los Angeles on 26-July, 2007, as revised and approved, all in favor and no abstentions.